

BULLETIN



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BROKER / WAREHOUSE LINES / NON-DELEGATED CORRESPONDENT

Thursday, April 24, 2025
Bulletin #2025-Broker-008

NOTICE TO BROKERS:

Action Required – 2025 Semi-Annual Review Process:

FLC Bank performs annual reviews on all active approved customers in all channels.

To ensure a timely review and avoid an interruption in service, please provide the following documents no later than the close of business **Wednesday, May 7, 2025**.

1. **Completed 2025 Annual Customer Review Certification** ([CLICK TO DOWNLOAD](#)). If any responses require explanation, these are to be provided on company letterhead.

Please ink-sign all documents or ensure your e-signature vendor is on FLC Bank's approved e-signature vendor list. ([CLICK TO DOWNLOAD](#))

IMPORTANT

This FLC Bank notification is being e-mailed to the "Primary" contact on our approved customer list. If the "Primary" contact is not the correct person to receive this information, we ask that it be forwarded to the appropriate individual(s). Failure to comply will result in the suspension of a company's approval and interruption in loan processing until the appropriate documentation is received by FLC Bank. If proper documentation is not received by the final date, we may terminate your account for non-compliance.

Transmittal Instructions

Please send the above document via email to: tpoannualreview@flcb.com.

If you have any questions contact your Account Executive.

Note: FLC Bank can provide a secure transmittal link upon your request via our secure file transmittal provider (Mimecast). E-mail btouchton@flcb.com for a large file Mimecast request.